**Nikhil Neeraw**

**E-mail ID: neeraw\_11@yahoo.com**

**Con. No:** +91-9350140848, 9015384773

**CAREER OBJECTIVE**

To work as a part of an esteemed organization and get a challenging position that will give me an identity in the corporate world and enable me to contribute to organizational goal while offering an opportunity to grow in terms of expertise and experience.

**Synopsis:**

* MBA (Finance) from Galgotias University
* Strong domain knowledge of Finance & Marketing.
* Good analytical ability and presentationproficiency.
* Strong team-building, networking & inter-personal skills.

**Experience- 24th Nov, 2014 to till date**

* **Company Name:** Finserve Shared Services Limited

(Formerly Religare Corporate Services Limited)

* **Designation:** Associate- operations
* **Job Description:** Customer services

**-**Processing the third party refund made by client from non-linked bank account.

**-**Reconciliation of Bank accounts.

**-**Fund transfer/withdrawal updation in Client’s ledger.

**-**Assisting clients in transferring and withdrawal of fund through non-voice process.

**-**Working on complaints made by clients regarding funds.

**ACADEMIC QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DEGREE** | **YEAR** | **INSTITUTE** | **UNIVERSITY/BOARD** | **% / CGPA** |
| MBA | 2014 | Galgotias University | Galgotias University | 7.54 |
| BBA | 2009 | L.N.Mishra college of Business Management | B.R.Ambedkar Bihar University | 68 |
| XII | 2006 | St. Xavier’s Jr/Sr School | C.B.S.E | 67 |
| X | 2004 | St. Xavier’s Jr/Sr School | C.B.S.E | 61 |

**CERTIFICATES**

***NSE’s CERFICATION IN FINANCIAL MARKETS (NCFM)***

* Financial Markets: A Beginner’s Module
* Commercial Banking in India: A Beginner’s Module

***THE INSTITUTE OF COMPANY SECRETARIES OF INDIA***

* Foundation level passed
* Executive level 2nd module passed

***GALGOTIAS UNIVERSITY***

* Certificate of Participation in ‘Investment Competitions’

**SKILL SET**

* MS- Office
* Diploma in Computer Application
* Full command on tally

**AREAS OF INTEREST**

* Shares / Securities, IPO
* Mutual Funds, Insurance
* Income tax, VAT, Return filing

**HOBBIES**

* Travelling
* Stock market investment
* Reading Business Journals

**PERSONAL DETAILS**

* Date of Birth: 11th September, 1989
* Gender: Male
* Father’s Name Mr. M.M. Prasad
* Mother’s Name Mrs. Neeru Prasad
* Languages Known: English and Hindi
* Present Address FF-2, Plot No. 267/7

Vinayak Apartment,

Vaishali- Sec 1, Ghaziabad,UP

**Date:**

**Place: (Nikhil Neeraw)**